

Appendix 7(a)

Summary of proposed changes to officer delegations (subject to consultation)

It is proposed to move a number of services across the three Directorates as follows:

Proposed change	Rationale
<p>Move Regulatory Services from Environment, Development and Housing to Public Health:</p> <p>Environmental Health</p> <p>Licensing</p> <p>Trading Standards</p>	<p>There are structural links nationally with the Chartered Institute of Environmental Health a formal advisory partner to Public Health England. Both of these organisations have a responsibility for workforce development including through local authorities.</p> <p>Regulatory Services and Public Health have a long history of joint working on infectious disease control, and share a common agenda in improving health and addressing health inequalities through aspect of lifestyles: e.g. diet, smoking, drug and alcohol use, as well as jointly tackling certain wider determinants of health such as air quality, fuel poverty, stress, food safety. Public health currently commission Regulatory Services to undertake some of this work. There would be improvements as a result of the teams coming together and the scope of this work widened at no additional cost for the benefit of the local population.</p>
<p>Corporate Performance to move from Assistant Chief Executive to Finance and Resources</p>	<p>The scale of the financial challenge facing the organisation over the next 5 years is enormous. There will be difficult decisions about how services should be provided in order to ensure the best possible outcomes for residents. Those decisions need to be driven by the Council's Corporate Plan, based on excellent financial and performance analysis and a robust understanding of the procurement options. An ongoing focus on performance will be key and needs to be much more closely aligned to the heart of the council's financial management.</p>
<p>Overview and Scrutiny to move from Legal and Democratic Services to Assistant Chief Executive</p>	<p>The Overview and Scrutiny Team undertake a range of policy development work which has synergies with the work of the Policy Team. There is a need to increase the capacity of the Policy Team to lead for the authority on a range of new directions and supporting the council to ensure it is fit for the future; increasing engagement with residents and the city and identifying and planning for future challenges and opportunities.</p>
<p>Standards and Complaints to move from Assistant Chief Executive to Finance and Resources and Legal with a reporting line to Legal and Democratic Services.</p>	<p>The Complaints function will benefit from being more closely integrated with other customer services and where additional support to deal directly with customers can be brought in more easily when required. Complaints as a function needs to be close to Performance so that the one can feed into the other in the most direct manner. Whilst the Standards function will remain with the same team as Complaints, the reporting line will be directly to the Monitoring Officer in a matrix management arrangement.</p>
<p>Mayor's Office to move from Assistant Chief Executive to Legal and Democratic Services</p>	<p>The role of the Mayor involves a combination of law, custom and practice which requires ongoing support and guidance from Legal and Democratic Services. In recognition of this, it is proposed that the function is formally managed from here. The day to day support staffing arrangements may cut across more than one directorate and need to be subject to matrix management arrangements.</p>
<p>Libraries to move from Finance and Resources to</p>	<p>The Assistant Chief Executive's Department brings together a range of provision; services, venues, divisions and teams where</p>

<p>Assistant Chief Executive</p>	<p>there are clear synergies and complimentary working practices: cultural services, communications, policy and performance, communities and equalities.</p> <p>Locating Libraries alongside these services would align with the relevant Committee structure and remit, making it simpler and more straightforward to feed into the democratic process.</p> <p>It would also align more closely on a national basis, where responsibilities for cultural services are co-located under the Department for Culture, Media and Sport. The Arts Council is taking a broader role across both heritage and library services in addition to arts and joint work is increasingly supported across these areas.</p> <p>The development of Libraries as Community Hubs, places libraries firmly alongside other community engagement activity and Libraries already have good links and work in partnership with the community and voluntary sector. Being located directly alongside Community Development and Equalities would further this work in particular.</p> <p>Libraries also have a strong role in information provision so the alignment of Libraries alongside Communications will increase the potential of Libraries to support this activity.</p>
<p>Setting of fees for Returning Officer and election clerks to be delegated to Monitoring Officer with authority to exercise the power after consultation with Executive Director Finance and Resources</p>	<p>This function is specified by law only in respect of parliamentary and European elections. The position at local elections is a matter for the local authority itself. Delegating the function to the Monitoring Officer prevents a conflict of interest arising were the Returning Officer herself/himself to set the fees.</p>